



Commercial Recreational Land Use Permit Application

As required by Sitka General Code 14.10 No person may conduct commercial recreational activities on city and borough of Sitka lands subject to this title except as authorized by a permit issued by the municipal staff as designated by the administrator.

APPLICANT INFORMATION

Business Name	Maple Leaf Adventures Corp.
Primary Contact	Ella Mister-Douglas
Address	<div></div> <div>Victoria, British Columbia, V8V 1Y2</div>
Phone Number	<div></div>
Email	<div></div>

DETAILS OF TOUR OR GUIDED ACTIVITY

Season Start Date	Monday, June 29, 2026
Season End Date	Sunday, August 30, 2026

Commercial Allocations: For each area, the commercial carrying capacity is indicated in the far left column next to the area name, denoted as (maximum client group size/maximum groups per week). For each area at which you would like to request commercial recreational use, check the "Area of use" box. Additionally, provide your maximum proposed group size (clients only, not including guides) for each area; may not exceed commercial carrying capacity maximum group size. For groups per week, provide your estimated number of groups per week based on a season average that will use each area. Enter an estimated total client number using each area in the far right column.

	Area of use	Group Size	Groups per week	Total Clients
Cross Trail North (12/26)				
Cross Trail South (8/23)				
Gavan Hill Access (7/19)				
Indian River (7/23)				
Thimbleberry/Heart Lake (14/24)				

	Area of use	Group Size	Groups per week	Total Clients
Herring Cove/Beaver Lake (7/18)				
Herring Cove Beach (6/24)				
Blue Lake Road (12/26)				
Blue Lake (6/20)				
Green Lake Road (8/26)				
Green Lake (6/20)				
Swan Lake (6/16)				
Eagle Beach ("Back Beach") (6/18)				
Sitka Sound Islands (6/18)				
Baranof Warm Springs (6/18)	✓	4-6	2	88
Goddard Hot Springs (6/14)				
Other (please list area below)				

OTHER - Areas of proposed use not listed above. Please list each area, group size, maximum groups per week and total client estimates.

N/A

Details of tour or guided activity: Fully describe tour or activity in each area, including guided activity, outfitting resources provided, typical areas of use, etc.

Maple Leaf Adventures has enjoyed our historical commercial use of Sitka's Cascade Creek Trail & Baranof Warm Springs Bay, with visits being made to Stika since the 1990s. Should our small commercial ship be granted continued access to the trail and warm springs, we will continue to be an example of successful, respectful small-scale commercial use. MLA has always been small and proud to be a leader on the west coast in conservation-based travel economy.

During our visits to Baranof Warm Springs Bay, our guests enjoy a guided walk along the trail with our expert naturalists. Our naturalists interpret the environment around them, providing an educational experience. Not only do our naturalists educate guests on the biology and ecology of the world around them, but also emphasize the importance of conservation and environmental protection. At the Warm Springs themselves, guests enjoy a soak in the warm waters. Guests are informed of the bathing etiquette prior to visiting Baranof Warm Springs, and we always operate on a motto of 'leave no trace.'

Please include the following information and attachments with your application.

Certificate of Insurance (City & Borough of Sitka named as additionally insured)

Safety & Operating plan

Additional documentation (as needed/if applicable):
Copy of permit(s) from other agencies for use of joint-

jurisdiction areas. If use of Baranof Warm Springs or Goddard Hot Springs is requested, attach copy of bathing instructions/etiquette provided to clients.

File Upload



Sitka Permit App Accompanying Docpdf



PROCEDURE Swimming Etiquette.pdf



City-and-Borough-of_Maple-Leaf-Adve... .pdf

APPLICANT ACKNOWLEDGEMENT

Commercial Use Regulations:

- Applications and permits issued under [SGC 14.10](#) COMMERCIAL RECREATIONAL USE OF MUNICIPAL LANDS AND FACILITIES
- Guidance provided by the [2026 Commercial Recreational Land Use Plan](#)
- Permits shall expire on December 31st of each calendar year.
- Permits are valid only for the dates, times, activities, and areas specified.
- Permits are not automatically renewable. Issuance of a permit shall not entitle any priority or preferential consideration for subsequent, new, or additional permits for the same area or for related uses.
- Permit Fees will be invoiced after January 4, 2026 application closure.

Upon acceptance of a permit, all permittees shall execute an instrument under the terms of which the permittee shall agree to indemnify, defend, and hold harmless the City and Borough of Sitka from any and all claims for injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City and Borough of Sitka.

I certify that the business/operator(s) are registered with the CBS Sales Tax Office, unless specifically exempt from collecting and remitting sales taxes for sales outside of City and Borough of Sitka jurisdiction, and have no outstanding judgements to the City and Borough of Sitka.

Terms and Conditions

Accepted

Date

Monday, December 15, 2025

Signature



Swimming/Bathing Etiquette

Hot Springs & Warm Springs

Purpose: To inform guests of the etiquette around the use of hot springs/warm springs.

Who will use this: crew, guides.

Instructions:

1. Leave no trace
 - a. Leave behind no food, garbage, human waste, etc.
 - b. Drinking water should be in reusable plastic or metal containers only. No glass.
 - c. If there is no toilet at the hot springs, please ask one of your guides for assistance. Our shore bags are equipped with supplies for such instances.
 - d. Leave it cleaner than when you arrived!
2. Soaps & Lotions
 - a. Avoid wearing products such as lotions, sunscreen, perfume, bug spray, etc. prior to swimming in hot springs. These are ecologically sensitive waters and are shared with other groups. It is our responsibility as visitors to ensure these waters remain clean.
 - b. The use of body wash, shampoo, conditioner, etc. is prohibited in hot springs.
3. Showering
 - a. Some hot springs are equipped with showers. If that is the case, we ask that you please follow the etiquette of rinsing in the shower prior to soaking in the hot springs. This helps keep the hot springs clean.
 - b. Sometimes the showers allow for the use of personal care products such as body wash, shampoo, and conditioner. Please confirm the rules before instructing guests whether products are allowed in the showers.
4. Swimwear & Shoes
 - a. To respect the comfort of others, we ask that you please wear swimwear.
 - b. Please do not wear shoes in the hot springs.